



# Emergency Operations Summary



# Emergency Preparedness

- Goal is to protect
  - Life
  - Property
  - Environment

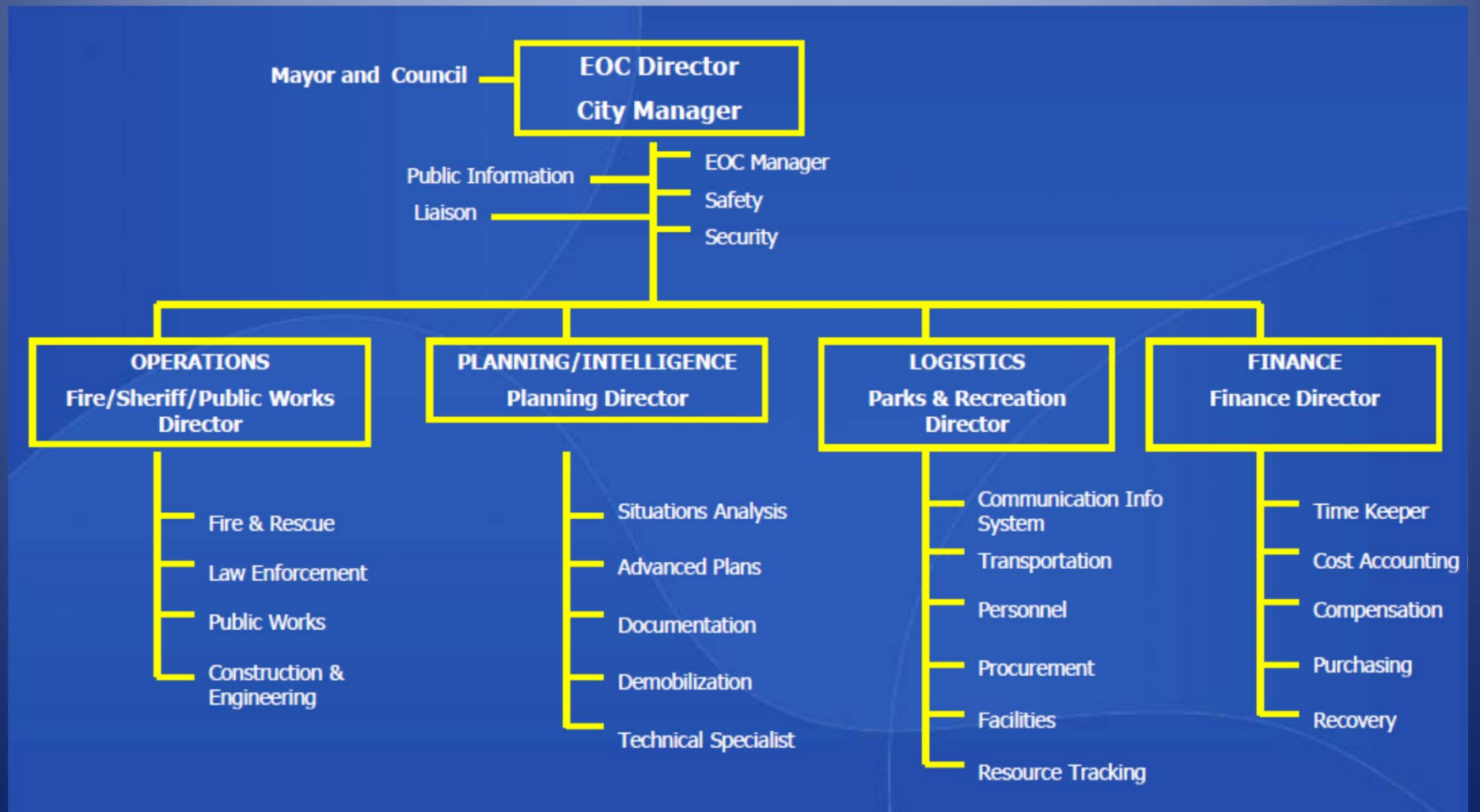
# National Incident Management System (NIMS)

- Common Terminology
- Modular Organization
- Integrated Communications
- Unity of Command
- Consolidated Action Plans
- Manageable Span of Control
- Designated Incident Facilities
- Resource Management

# Five NIMS Functions

- Management
- Operations
- Planning/Intelligence
- Logistics
- Finance

# City Organizational Chart



# Organizational Levels

- Federal
  - State
    - OES Region
      - Operational Area (County)
        - » Local Government (City)
          - Field (Incident Command)

# Four Phases of Emergency Management

- Mitigation
- Preparedness
- Response
- Recovery



# Emergency Operations Center (EOC)

- Primary EOC
  - Planning Department Offices
- Alternate EOC
  - City Hall
- Activations Levels
  - Level 1 – Minimum Staffing
  - Level 2 – Functional Position Staffing
  - Level 3 – Full Staffing



# City Resources

- Emergency Management Plan
- EOC Generator
- Satellite Phone
- Police and Fire Radios
- Two CERT Trailers
- Shelter Locations
  - Jonata School
  - Oak Valley School
- Extra On-Call Staff when Events Predicted
  - Storms

# City Staff

- Emergency Manager
  - City Manager
- EOC  
Manager/Emergency  
Coordinator/PIO/Liaison/Safety
  - City Clerk
- Operations Leader
  - Public Works  
Director/Sheriff Lt./Fire  
BC
- Planning Leader
  - Planning Director
- Logistics Leader
  - Recreation Coordinator
- Finance Leader
  - Finance Director

# Mayor and Council Duties

- Obtain Briefings by the City Manager or Designee
- When Available Report to a Designated Location for Information Updates
  - Council Chambers
- With the Assistance of the City Clerk (PIO), Survey the Impacted Areas of the City

# Mayor and Council Notifications

- You will receive:
  - Updates on current conditions by the City Manager or Designee
  - Instructions on where and when incident briefings are planned
- The City Clerk (PIO) will schedule interviews with the media for the Mayor
- Before answering questions from the citizens or media, make sure that you have been briefed on the current information

# Basic Media Rules

- Avoid Speculation – tell only what you know
- If you don't know an answer to a question, say so, and offer to find the answer and get back to them
- Avoid making promises

# Media Communications

- Things you can say:
  - Our emergency operations center is open and staffed...
  - First responders are aware of the situation and actively working on it...
  - I have been given our current situation, which is...
  - Can I get back to you within an hour with more information...
- Things not to say:
  - I don't know
  - No comment
  - Don't make promises

# Declaring a Disaster

- When life, property or the environment are threatened and City resources have been depleted...
  - Can only be proclaimed by the governing body of the City or by an official designated by ordinance
  - Cannot remain in effect for more than seven days without ratification
  - If there is a need to continue the proclamation, City Council will meet every 14 days

# Partners

- County Office of Emergency Management
- County Sheriff and Fire
- Neighboring Cities
- State Office of Emergency Services
- Red Cross
- VOAD (Volunteer Organizations Active in Disasters)



# Personal Responsibility

- Have an emergency kit ready and current with supplies
- Family plans, including meet-up locations
- Prepare your home, office, and car
- Develop a communications plan with your family
- Staff are expected to perform their assigned responsibilities during a disaster after making sure their family is safe