

# CITY OF BUELLTON

## PARKS AND RECREATION COMMISSION MEETING MINUTES Regular Meeting of September 28, 2015-- 6:00 p.m.

### **CALL TO ORDER**

Vice Chair Shatavsky called the meeting to order at 6:05 p.m.

### **PLEDGE OF ALLEGIANCE**

Commissioner Cavanaugh led the Pledge of Allegiance

### **ROLL CALL**

**Present:** Commissioners Larry Bishop, Mark Cavanaugh, Richard Crutchfield, Vice Chair Henry Shatavsky, Youth Representative Nick Seaman, Chair Kelley Carter arrived at 6:27 p.m.

**Absent:** Youth Representative Desmond Valle

**Ex Officios:** Recreation Coordinator Kyle Abello  
Staff Assistant/Planning Technician Clare Barcelona

### **REORDERING OF AGENDA**

None

### **PUBLIC COMMENTS**

None

### **CONSENT CALENDAR**

- 1. Minutes of the regular Parks and Recreation Commission meeting of August 24, 2015**

#### **MOTION:**

Commissioner Cavanaugh moved and Commissioner Crutchfield seconded the motion to approve the Consent Calendar.

**VOTE:**

Motion passed by a 4-0 voice vote.

**PRESENTATIONS**

None

**OTHER BUSINESS**

None

**PUBLIC HEARINGS**

None

**WRITTEN COMMUNICATIONS**

None

**COMMITTEE REPORTS****Joint Use Committee:**

No Report

**Botanic Garden Committee:**

Commissioner Bishop gave an informative report to the Commission regarding upcoming events and ongoing activities at the Botanic Garden.

**Green Team: (Formerly Sustainability Committee)**

No Report

**Youth Representatives:**

Youth Representative Nick Seaman updated the Commission on activities at the Santa Ynez High School

**PARKS AND RECREATION COORDINATOR ITEMS****2. Discussion of a Volunteer Appreciation Program**

The Commission discussed various ways to acknowledge local volunteers including acknowledgement at the State of the City Address, partially funding CPR classes for volunteers and feature a "Volunteer of the Month" in various newsletters. Commissioner Bishop distributed a handout entitled "7 Ways to Appreciate Your Volunteers". The Commission unanimously agreed to continue the item for further discussion. Commissioner Bishop will bring back ideas on nomination criteria for volunteer of the year.

**3. Discussion of Recreation Center Operations including Weight Room Hours of Operation**

The Commission discussed ideas to keep the weight room open on holidays and unanimously agreed to continue the item for further discussion. Commissioner Crutchfield will bring back a list of holiday volunteers who would be willing to staff the weight room on selected holidays.

## **RECREATION COORDINATOR'S REPORT**

Recreation Coordinator Abello updated the Commission on various recreation activities including the valley wide dance for 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> graders and the upcoming Haunted House. He stressed the need for volunteer guides and monsters.

## **COMMISSION MEMBER COMMENTS**

Commissioner Crutchfield discussed the maintenance of the bank at the golf course and asked for clarification on the Parks and Recreation bylaws regarding budget review.

Commissioner Bishop gave a report on his recent trip to Nova Scotia with an impromptu tour of Philadelphia that was sponsored by Buellton Recreation.

## **FUTURE AGENDA ITEMS**

None

## **ADJOURNMENT**

The meeting was adjourned at 7:02 p.m. to the regular meeting of the Parks and Recreation Commission to be held Monday, October 26, 2015 at 6:00 p.m. in the City Council Chambers at 140 West Highway 246, Buellton.

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Kelley Carter  
Parks and Recreation Commission Chair

ATTEST:

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Clare Barcelona  
Parks and Recreation Commission Secretary

**An audio CD of this meeting is available upon request**