

**Request for Proposals - 2023 Housing Element Update Consultant Services
Questions & Answers**

1. Do you have a budget estimate?

We do have an estimated budget in mind, however, we are looking to receive proposals to include estimated costs for the completion of all the work included in the RFP rather than building a scope of work around an anticipated budget number. If necessary, we may work with prospective consultant to tailor final scope of work to address budgetary concerns prior to award of contract.

2. Knowing that the Housing Element Update will trigger the need to also update the City's Safety Element, should a Safety Element Update be included in the Scope of Work?

At this time, we are not requesting that an update to the City's Safety Element is included in the Scope of Work.

3. Although the City does have an identified disadvantaged community, the RFP references Environmental Justice. Would you like the scope of work to include an Environmental Justice Element, or incorporation of Environmental Justice into the General Plan?

As mentioned, the City does not have any identified disadvantaged communities. However, the City would like to take the opportunity to incorporate environmental justice and social equity policies into the General Plan, where appropriate. The City does not intend to create a separate Environmental Justice Element.

4. Do you have a consultant preparing the focused General Plan Update (Land Use and Circulation Elements)?

The City of Buellton has contracted with Crain & Associates (a KOA Company) as well as Rincon Consultants on the Land Use and Circulation Element Updates. The Land Use Element is a focused update, and the circulation element is a comprehensive update.